

***SERVICE DELIVERY & BUDGET
IMPLEMENTATION PLAN***

FRANCES BAARD DISTRICT MUNICIPALITY



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2014 / 2015

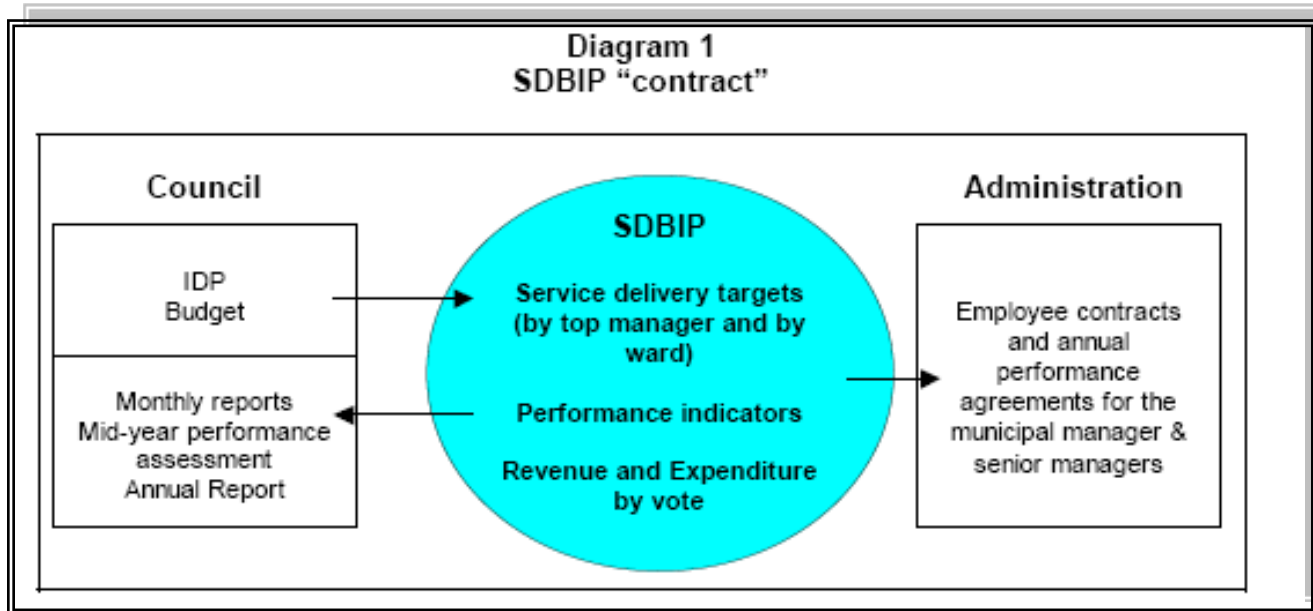
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2014-2015

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1. INTRODUCTION

The Service Delivery and Budget Implementation Plan (SDBIP) seeks to promote municipal accountability and transparency and is an important instrument for service delivery and budget monitoring and evaluation. The SDBIP is a partnership contract between the administration, council and community, which expresses the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration over the next twelve (12) months.



Chapter 1 of the MFMA defines the SDBIP as a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget which must include (as part of the top-layer) the following:

- (a) Projections for each month:
- Revenue to be collected, by source, and
 - Operational and capital expenditure, by vote.

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(b) Service delivery targets and performance indicators for each quarter.

In terms of National Treasury's Circular No. 13 the SDBIP must provide a picture of service delivery areas, budget allocations and enable monitoring and evaluation. It specifically requires the SDBIP to include:

- Monthly projections of revenue to be collected for each source;
- Monthly projections of expenditure (operating and capital) and revenue for each vote;
- Quarterly projections of service delivery targets and performance indicators for each vote;
- Information for expenditure and delivery; and a
- Detailed capital works plan.

In terms of sections 69(3) (a) and (b) of the MFMA the accounting officer of a municipality must submit to the mayor within 14 days after the approval of an annual budget, a draft SDBIP for the budget year and drafts of the annual performance agreements as required in terms of section 57(1) (b) of the Municipal Systems Act (MSA) for the municipal manager and all senior managers. Furthermore, according to section 53(1) (c) (ii) and (iii) of the MFMA, the Executive Mayor is expected to approve the SDBIP within 28 days after the approval of the budget.

This coincides with the need to table at Council, drafts of the annual performance agreements for the municipal manager and all senior managers as required in terms of section 57(1) (b) of the MSA.

The Frances Baard District Municipality's 2014/15 Medium-term Budget and Integrated Development Plan (IDP) have been approved by Council on 28 May 2014 in terms of the MFMA and the MSA respectively. The process leading to the draft Budget, IDP and business plans, which have an important bearing on the finalisation of the SDBIP, includes the following elements:

- Departmental operational plans/departmental SDBIPs. These departmental SDBIPs provide the detailed plans and targets according to which the departments' performance will be monitored.
- The departmental SDBIP's/operational plans contain performance plans of line managers. The performance plans were formulated in terms of the IDP sector plans and the operational mandates relevant to each department. The performance plans forms the basis for the signing of the annual performance agreements of the municipal manager and senior managers. The SDBIP represents the key performance targets as captured across core departments.

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The structure of the Frances Baard District Municipality's 2014/15 SDBIP in the table below takes into account the pertinent legal requirements:

SECTION	DESCRIPTION
Introduction	<ul style="list-style-type: none"> • Legislative description of the SDBIP • Components of the SDBIP
Capital Works Plan	<ul style="list-style-type: none"> • Three year capital works plan • Spatial Development Framework • A list of key capital projects to be implemented in the budget year broken down according to municipalities
High level Service Delivery Breakdown	<ul style="list-style-type: none"> • Municipal score card showing KPI's and targets
Budget Implementation Plan for 2014/15	<ul style="list-style-type: none"> • Monthly projections of revenue to be collected by source • Monthly projections of expenditure of operating, and revenue for each vote • Monthly projection of capital by vote
Conclusion	<ul style="list-style-type: none"> • SDBIP as significant monitoring tool

The budget implementation section of the SDBIP is categorised in terms of votes as prescribed by the MFMA. In the case of the FBDM, votes indicate a budget allocation for core administration.

- Executive and Council
- Budget and Treasury
- Corporate Services
- Planning and Development
- Project Management and Advisory Services

2. CAPITAL WORKS PLAN

The capital budget of Frances Baard District Municipality is focused on own capital expenditure needs such as computer equipment, upgrading of buildings, etc. and not so much on infrastructure services.

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2.1 Three-Year Capital Projects

The table below outlines the medium-term capital budget of the Frances Baard District Municipality.

Vote Description	2010/11	2011/12	2012/13	Current Year 2013/14			2014/15 Medium Term Revenue & Expenditure Framework		
	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2014/15	Budget Year +1 2015/16	Budget Year +2 2016/17
R thousand									
Vote 1 - Executive & Council	185	138	112	82	82	81	187	-	-
Vote 2 - Budget & Treasury	398	295	1 853	862	757	757	1 358	600	800
Vote 3 - Corporate Services	2 085	593	874	2 593	2 072	2 067	3 539	281	318
Vote 4 - Planning & Development	925	49	2 558	141	141	135	124	-	-
Vote 5 - Vote 5 - Project Management & Advisory Services	629	1 307	611	611	609	594	132	-	-
Total Capital Expenditure - Vote	4 221	2 382	6 008	4 290	3 662	3 633	5 340	881	1 118

2.2 Spatial Development Framework

A brief summary of the Spatial Development Framework (SDF) has been provided herewith. It highlights background to the SDF, the main issues identified by the SDF and objectives, strategies and projects formulated to address these spatial challenges.

Municipalities are required by the provisions of Section 26(e) of the Municipal Systems Act 2000 to prepare and adopt a Spatial Development Framework (SDF) for their municipal area as part of the Integrated Development Plan. The objectives of Spatial Development Framework are clearly articulated under Section 4 of the Local Government: Municipal Planning and Performance Management Regulations 2001. The White Paper on Spatial Planning and Land Use Management, the Land Use Management Bill of 2007 and the Development Facilitation Act of 1995 are some of the legislation and government policies that gives municipalities the responsibility of preparing and adopting Spatial Development Frameworks for municipalities.

The SDF for Frances Baard District Municipality was adopted by Council in December 2007.

2.3 Spatial Planning Issues

One of the principal objectives of Spatial Development Framework is the promotion of sustainable human settlement development. However, there are a number of factors in the FBDM region that pose to undermine the sustainable development of the region, namely:-

- Population increase: All the municipalities in the district with the exception of Phokwane Local Municipality are experiencing an increase in population growth;
- The urban settlements in FBDM are inefficient and expensive to maintain and live in, because they are not compact and creating infrastructure maintenance burdens to municipalities;
- Poor local land management problems, caused by poor agricultural practices and mining;
- The Harts-, the Vaal- and Modder rivers are under endangered conditions;
- Dwindling flora and fauna as the Vaalbos National Park was deproclaimed;
- Mines are poorly rehabilitated as evidenced by various open quarries and pits in the FBDM region;
- High concentration of crime in urban areas.

2.4 Capital Projects to category B municipalities for 2014/15

Circular 13 of the MFMA calls for the provision of detailed capital works plans to ensure sufficient detail to measure and monitor delivery of infrastructure projects. It has to be appreciated that the breakdown of the capital works plan, is helpful in terms of showing the spread of FBDM's intervention in its provision of services.

This section provides a breakdown of capital expenditure across the Frances Baard District Municipality. The capital projects for 2014/15 are broken down according to category B municipalities in the District.

More detail will be given on a later stage

3. HIGH-LEVEL SERVICE DELIVERY BREAKDOWN

The Frances Baard District Municipality is required in terms of the SDBIP, to provide non-financial measurable performance objectives in the form of service delivery targets and other performance indicators. Service delivery targets relate to the level and standard of services being provided to the community. It also includes targets for the reductions in backlogs of basic services according to Circular 13 of the MFMA. The SDBIP provides high level, but condensed public information on service delivery to all stakeholders within and outside the District Municipality.

The SDBIP is conceptualised as a layered plan dealing with consolidated service targets and in-year deadlines and linking such targets and deadlines to top management. The Municipal Score Card represents a consolidation of all the FBDM detailed service delivery targets and performance indicators as captured in the operational plans, the performance plans and score cards of the managers in the various departments of the municipality.

In terms of the objectives, strategies and projects as listed in the Integrated Development Plan (IDP) and the budget, Frances Baard District Municipality commits itself as follows:

3.1 MUNICIPAL STRATEGIC OBJECTIVES:

1. To provide sustainable municipal services in the district;
2. To implement municipal institutional development and transformation in the district;
3. To promote local economic development in the district;
4. To promote municipal financial viability and management in the district;
5. To promote and implement good democratic governance and public participation in the district.

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3.2 FBDM PERFORMANCE PLAN / OPERATIONAL PLAN / SCORE CARD - 2014/15 Financial Year:

FBDM PERFORMANCE PLAN / SCORE-CARD - 2014/15									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2014	2014/15	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 1: Sustainable Municipal Infrastructure Development and Basic Service Delivery.									
Sub-KPA 1.1: Improved access to sustainable basic services in the district.	1. Percentage support and assistance in identification, prioritisation and review of projects.	Infrastructure needs list LM's	100% Approved Allocations 30/06/2014	% Completion Compliance Time line	Council Resolution Quarterly Report	-	-	-	100% Approved Allocations
	2. Amount/% spent in the provision of potable water to households in the district.	Allocation 2014/15 (R 4 300 000)	100% Spending of allocation (R 4 300 000)	Amount spent (R) Progress %	Quarterly Project Reports and spending (R)	0% (R 0,00)	20% (R 860 000)	70% (R 3 010 000)	100% (R 4 300 000)
	3. Amount/% spent in the provision of sanitation facilities to all households in the district.	Allocation 2014/15 (R11 480 000)	100% Spending of allocation (R 11 480 000)	Amount spent (R) Progress %	Quarterly Project Reports and spending (R)	0% (R 0,00)	20% (R 2 296 000)	70% (R 8 036 000)	100% (R 11 480 000)
	4. Amount spent in the provision of electricity to households in the district.	Allocation 2014/15 (R 2 700 000)	100% Spending of allocation (R 2 700 000)	Amount spent (R) Progress %	Quarterly Project Reports and spending (R)	0% (R 0,00)	20% (R 540 000)	70% (R 1 890 000)	100% (R 2 700 000)
	5. Amount/% spent on roads related projects in the local municipalities of the district.	Allocation 2014/15 (R 2 000 000)	100% Spending of allocation (R 2 000 000)	Amount spent (R) Progress %	Quarterly Project Reports and spending (R)	0% (R 0,00)	20% (R 400 000)	70% (R 1 400 000)	100% (R 2 000 000)
	6. Percentage support in maintenance of municipal infrastructure in the district.	Allocation 2014/15 (R 10 000 000)	100% Spending of allocation (R 10 000 000)	Amount spent (R) Progress %	Quarterly Project Reports and spending (R)	10% (R 1 000 000)	30% (R 3 000 000)	70% (R 7 000 000)	100% (R 10 000 000)
Sub-KPA 1.2: Facilitation of the creation of sustainable human settlements	7. Number of households facilitated in the reduction of the housing backlog.	711	459 = 100%	Number %	Quarterly Reports	45 10%	137 30%	275 60%	459 100%
	8. Number of households with access to basic municipal services in informal settlements.	711	459 = 100%	Number %	Quarterly Reports	45 10%	137 30%	275 60%	459 100%

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FBDM PERFORMANCE PLAN / SCORE-CARD - 2014/15									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2014	2014/15	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 2: Local Economic Development (LED)									
Sub-KPA: 2.1 Facilitation of growth and diversification of the District Economy.	9. Percentage progress/Number of projects in the diversification of the district economy for 2014/15.	Approved projects for 2014/15	4 Projects = 100%	N/Projects % Progress	Quarterly Reports	4 - 10%	4 - 60%	4 - 80%	4 - 100%
	10. Percentage progress/Number of programmes in the facilitation of SMME development by the implementation of the SMME support policy.	Selected Programmes 100%	Number selected Programmes 100%	N/Programs % Progress	Quarterly Reports	(N/P) 10%	(N/P) 50%	(N/P) 75%	(N/P) 100%
	11. Percentage completion of 2 LED incentive policies for local municipalities in the district.	Research completed 100%	2 Policies 100% completed	Number / %	Quarterly Reports	2 / 25%	2 / 50%	2 / 75%	2 / 100%
	12. Percentage support to local municipalities in the facilitation of EPWP projects in the district.	1 Introductory workshop 100%	3 Workshops 100%	Number / %	Quarterly Reports	1 / 50%	-	2 / 100%	-
	13. Percentage support to LED structures in the district.	Identified Coordination	4 Forums 100%	%	Quarterly Reports	25%	50%	75%	100%
Sub-KPA: 2.2 Development of a vibrant tourism sector economy.	14. Percentage support in the development of tourism in the L/M's of the district. (Programmes & Projects)	4 Info Centres 100%	5 Prog - 100%	Number % Compliance	Quarterly reports	5 - 25%	5 - 50%	5 - 75%	5 - 100%
	15. Percentage facilitation in the establishment of a vibrant destination brand in the district. (a) Main activities (b) Programmes	Selected Programmes 100%	3 Activities - 100%	Number % Compliance	Quarterly reports	3 - 25%	3 - 50%	3 - 75%	3 - 100%
	16. Number of strategic partnerships established and percentage participation in FBDM tourism activities.	3 Assosiations 75% functional	3 Assosiations 85% functional	% Functionality	Quarterly reports	3 / 76%	3 / 80%	3 / 82%	3 / 85%

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FBDM PERFORMANCE PLAN / SCORE-CARD - 2014/15									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2014	2014/15	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 2: Local Economic Development (LED) continue ...									
KPA 3: Institutional Development and Transformation.									
Sub-KPA 3.1 Environmental Management.	17. Percentage improvement of municipal health services. (Quality of drinking water / Magareng & Dikgatlong)	150 Activities completed 100%	5% Improvement = 5 Programmes 100% completed	% = Program Activities	Quarterly reports	20%	50%	75%	100%
	18. Percentage improvement of environmental planning and management in the district.	24 Pogrammes completed 100%	5% Improvement = 7 Programmes 100% completed	% = Program Activities	Quarterly reports	20%	50%	75%	100%
Sub-KPA 3.2: Disaster Management.	19. Percentage disaster management capacity building in 3 local municipalities of the district.	Current status 50%	100%	% Compliance with Training Plan	Number of volunteers trained	55%	65%	75%	100%
	20. Percentage implementation of a response recovery mechanisms for the District. (Three L/M's)	80%	100% Implementation	% Compliance	Quarterly reports	82%	85%	90%	100%
	21. Percentage capacity building in fire fighting for 3 local municipalities in the District.	Current status 60%	100%	% Compliance with D/M Plan	Monthly reports	65%	75%	80%	100%
	22. Percentage maintenance and sustainable upgrading of the security systems in FBDM.	Current status 60%	80%	% Compliance with D/M Plan	Monthly reports	65%	70%	75%	80%
Sub-KPA 3.3: Human Resource Development.	23. Percentage compliance with HR requirements at FBDM.	100%	100%	% Compliance	Quarterly reports	100%	100%	100%	100%
	24. Percentage compliance with HR capacity building requirements in 3 local municipalities of FBDM district,	100%	100%	% Compliance	Quarterly reports	100%	100%	100%	100%

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FBDM PERFORMANCE PLAN / SCORE-CARD - 2014/15									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2014	2014/15	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 3: Institutional Development and Transformation continue ...									
Sub-KPA 3.4: Records Management.	25. Percentage compliance with the National Archives Act in FBDM and L/M's in the district for the 2014/15 financial year.	90%	100%	% Compliance	Quarterly reports	92%	95%	97%	100%
	26. Percentage of an effective and cost-efficient office support function rendered to FBDM for 2014/15.	94%	100%	% Compliance	Quarterly reports	95%	97%	99%	100%
	27. Percentage maintenance rendered to FBDM buildings for the 2014/15 financial year.	95%	100%	% Compliance	Maintenance Reports	96%	97%	98%	100%
Sub-KPA 3.5: Information Communication Technology. (ICT)	28. Percentage accessibility to improved ICT infrastructure in FBDM and 3 local municipalities of the district in the 2014/15 f/y.	85%	100%	% Improved accessibility	Quarterly reports on accessibility	88%	95%	97%	100%
	29. Percentage implementation of the ICT Disaster Recovery Plan in FBDM and 3 L/M's for the 2014/15 financial year.	60%	80%	% Compliance	Quarterly reports	65%	70%	75%	80%
	30. Percentage alignment of municipal IT objectives with governance IT principles.	0%	100%	% Compliance	Quarterly reports	25%	50%	75%	100%
Sub-KPA 3.6: Integrated Development Planning. (IDP)	31. Percentage facilitation of IDP processes in the district for the 2013/14 f/y in compliance with legislation and policies.	5 / 100%	5 / 100%	% Credible IDP processes completed	Quarterly reports / Process Plans	25%	50%	75%	100%
	32. Percentage of 5 IDP's in the district reviewed for the 2014/15 financial year.	5 / 100%	5 / 100%	% of IDP reviews completed	Quarterly reports / Process Plans	25%	50%	75%	100%
	33. Percentage facilitation of the review of sector plans in the district for 2014/15 in terms of legislation.	18 Sector Plans	2 / 100%	% Progress	Quarterly reports Reviewed Sector Plans	2 / 25%	2 / 50%	2 / 75%	2 / 100%

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FBDM PERFORMANCE PLAN / SCORE-CARD - 2014/15									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2014	2014/15	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 3: Institutional Development and Transformation continue ...									
Sub-KPA 3.7: Performance Management. (PMS)	34. Percentage compliance with the implementation of a fully compliant institutional performance management system in the local municipalities in the district. (Capacity Building)	20%	50%	% Compliance	Quarterly reports and appraisals	25%	30%	40%	50%
	35. Percentage compliance with a functional institutional performance management system in FBDM FOR 2014/15.	100%	100%	% Requests addressed	Quarterly reports	25%	50%	75%	100%
	36. Percentage support to FBDM management in complying with local government legislation and initiatives for 2014/15 f/y.	100%	100%	% Compliance	Quarterly reports	25%	50%	75%	100%
Sub-KPA 3.8: Town and Regional Planning.	37. Percentage facilitation of the development of urban areas in accordance with approved spatial plans.	1 LM's - 100%	100% of new Applications	% Support requested	Monthly reports / Approved Applications	100%	100%	100%	100%
	38. Percentage implementation and review of the spatial development framework of the district.	4 LM's - 100%	100% of new Applications	% Support requested	Monthly reports	100%	100%	100%	100%
	39. Percentage facilitation of the preparation of township establishments in 2 local municipalities.(Phokwane,Dikgatlong)	2 Approved layout plans	2 layout plans 100%	% Completed	Monthly & Quarterly reports + completed plans	50%	100%	-	-
Sub-KPA 3.9: Geographical Information System. (GIS)	40. Percentage implementation of GIS shared services in the district for the 2014/15 financial year.	Phase 2 Phokwane & Dikgatlong 100%	Phase 3 100%	Completed activities % Completion	Quarterly Reports	25%	50%	75%	100%
	41. Accessibility to GIS as an essential management and planning tool for the 2014/15 financial year.	100%	100%	% Compliance	Quarterly reports	100%	100%	100%	100%

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FBDM PERFORMANCE PLAN / SCORE-CARD - 2014/15									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2014	2014/15	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 4: Good Governance and Public Participation.									
Sub-KPA 4.1: Communication.	42. Number of communication activities implemented in order to sustain a positive public opinion about service delivery in the district.	32 Activities completed 100%	7 Activities completed 100%	Number activities completed % progress with activities	Monthly Quarterly Reports	1 / 25%	3 / 50%	5 / 75%	7 / 100%
	43. Number of communication programmes facilitated to improve on the collaboration of government activities to achieve a "one message" approach in the district.	40 Programmes completed 100%	2 Programmes completed 100%	Number of programmes completed % progress	Quarterly reports	2 / 25%	2 / 50%	2 / 75%	2 / 100%
	44. Percentage completion and implementation of a support plan for staff morale and motivation.	100%	1 / 100%	% Progress	Quarterly surveys and reports	25%	50%	75%	100%
	45. Percentage compliance with legislative procedures and requirements regarding community participation in terms of planning, budgeting, implementation, monitoring and reporting for the 2014/15 financial year.	100%	100%	% Progress	Quarterly reports, minutes of meetings, monitoring reports	25%	50%	75%	100%
Sub-KPA 4.2: Internal Audit.	46. Percentage assistance and guidance regarding internal risk management processes in FBDM for the 2013/14 financial year.	0%	0% Risk = 100%	Monthly activities processed	Monthly statements and Reports	100%	100%	100%	100%
	47. Percentage compliance with quarterly assessments to evaluate and contribute to the establishment of effective control processes in the district. (FBDM & LM's)	0%	100%	Monthly / Quarterly I/A reports	Monthly / Quarterly I/A reports	25%	50%	75%	100%
	48. Percentage capacity building and support in internal audit within the local municipalities in the district.	0%	2 L/M's = 100%	Monthly / Quarterly I/A reports	Monthly / Quarterly I/A reports	2 / 25%	2 / 50%	2 / 75%	2 / 100%

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FBDM PERFORMANCE PLAN / SCORE-CARD - 2014/15									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2014	2014/15	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 5: Municipal Financial Viability and Management.									
KPA 5: Municipal Financial Viability and Management.	49. Percentage compliance in the implementation of sound financial practices.	0%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	50. Percentage compliance with all financial legislative requirements and related guidelines from National Treasury.	0%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	51. Percentage compliance with the requirements for debt and revenue generation. (Grants)	0%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	52. Percentage compliance with the effective management of Council's financial/cash resources.	0%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	53. Percentage compliance with the legislative requirements for a sound supply chain management system and stores function in the municipality.	0%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	54. Percentage compliance with the requirements for sound financial self-sustained local municipalities in the district.	0%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%

4. BUDGET IMPLEMENTATION PLAN FOR 2014/15

In respect of the budget implementation component of the SDBIP, circular 13 requires a breakdown by monthly projections of revenue to be collected for each source and monthly projections of operational and capital expenditure and revenue for each vote.

4.1 Monthly projections of revenue and expenditure by vote

The anticipated revenue for the 2014/15 financial year amounts to R107, 991, 920 and the expenditure amounts to R131,611,880. The table below provides a summary of the monthly projections for revenue and expenditure per vote.

4.2 Monthly projections: Capital expenditure by vote

The FBDM envisages a spending of R5 340 160 on the capital budget for 2014/15 financial year. The Capital Budget will be funded from a combination of surplus cash, grants allocations and other public contributions. This is followed by monthly projections for the 2014/15 financial year for each vote.

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VOTE	July			August			September			October			November			December		
	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000
<u>Executive & Council</u>																		
Council	865	0	1 561	689	0	0	764	0	0	753	0	0	773	0	1 561	711	0	0
Municipal Manager	223	0	0	177	0	0	196	0	0	194	0	0	198	0	0	182	0	0
Committee Services & Administration	355	0	0	282	0	0	309	0	0	310	0	0	316	0	0	290	0	0
Internal Audit	278	0	0	221	0	0	245	0	0	245	0	0	248	0	0	227	0	0
Communications	179	0	0	143	0	0	158	0	0	156	0	0	158	0	0	147	0	0
Legal & Risk Unit	108	0	0	86	0	0	95	0	0	94	0	0	96	0	0	84	0	0
<u>Budget & Treasury</u>																		
Directorate	237	0	1 250	334	0	0	585	0	0	438	0	0	626	0	0	1 047	0	0
Finance: Revenue & Expenditure	119	0	27 453	168	0	939	294	0	960	220	0	2 242	315	0	29 049	526	0	57
Finance: Budget Office	334	0	0	471	0	0	824	0	0	617	0	0	882	0	0	1 475	0	0
Finance: Supply Chain Management	108	0	0	153	0	0	268	0	0	200	0	0	287	0	0	479	0	0
Finance: Motor Vehicle Pool	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<u>Corporate Services</u>																		
Director: Administration	85	0	0	141	0	0	172	0	0	126	0	0	152	0	0	109	0	0
Information Systems	290	0	0	478	150	0	585	150	0	430	282	0	516	0	0	370	0	0
Human Resource Management	188	0	0	361	0	0	342	0	0	301	0	0	102	0	0	244	0	0
Office support Services	325	0	0	536	0	0	655	0	0	481	0	0	577	0	0	414	0	0
Environmental Health	182	0	1 000	228	0	0	237	0	0	314	18	0	262	0	1 000	190	0	0
Firefighting & Disaster Management	239	0	0	403	0	0	618	0	0	297	0	0	686	0	0	332	0	0
<u>Planning & Development</u>																		
Directorate: Planning	68	0	934	57	0	0	171	0	0	184	0	0	191	0	0	300	0	0
IDP / PMS	30	0	0	25	0	0	75	0	0	81	0	0	84	0	0	132	0	0
LED	141	0	0	117	0	0	353	0	0	379	0	0	394	0	0	620	0	0
Tourism	0	0	0	132	0	0	188	0	0	118	61	0	327	0	0	686	0	0
GIS	72	0	0	60	0	0	180	0	0	194	0	0	201	0	0	316	0	0
Spatial Planning	82	0	0	68	48	0	206	0	0	221	0	0	229	0	0	361	0	0
IDP Management	20	0	0	16	0	0	49	0	0	53	0	0	55	0	0	86	0	0
<u>Project Management & Advisory Services</u>																		
Directorate: Infrastructure Development	52	0	0	43	0	0	131	0	0	141	0	0	146	0	463	230	0	1 689
Project Management Services	784	0	0	635	0	0	2 055	88	0	2 262	0	0	2 408	0	0	3 570	0	0
Maintenance of Roads	25	0	6	21	0	0	63	0	0	68	0	0	71	0	0	111	0	0
Housing	281	0	0	305	0	0	366	0	0	342	0	0	366	0	0	310	0	0
Total by Vote	5 673	0	32 205	6 348	198	939	10 184	238	960	9 217	361	2 242	10 667	0	32 073	13 551	0	1 746

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2014-2015

VOTE	January			February			March			April			May			June			Total		
	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000
<u>Vote1: Executive & Council</u>																					
Council	982	0	0	730	0	0	817	0	1 561	918	0	0	747	0	0	946	0	0	9 695	0	4 683
Municipal Manager	257	0	0	187	0	0	210	0	0	237	0	0	175	0	0	259	0	0	2 495	0	0
Committee Services & Administration	409	0	0	298	0	0	335	0	0	380	0	0	301	0	0	391	0	0	3 977	0	0
Internal Audit	321	0	0	234	15	0	263	0	0	296	0	0	236	0	0	303	0	0	3 117	15	0
Communications	207	0	0	148	120	0	169	0	0	191	0	0	152	0	0	202	0	0	2 010	120	0
Legal & Risk Unit	140	0	0	91	52	0	102	0	0	115	0	0	92	0	0	107	0	0	1 209	52	0
<u>Vote2 - Budget & Treasury</u>																					
Directorate	476	100	0	479	0	0	365	0	0	402	0	0	295	0	0	920	0	0	6 204	100	1 250
Finance: Revenue & Expenditure	239	6	1 628	241	0	1 004	183	0	23 183	202	0	644	148	0	522	462	0	1 154	3 118	6	88 835
Finance: Budget Office	670	0	0	675	0	0	514	0	0	566	0	0	416	0	0	1 296	0	0	8 739	0	0
Finance: Supply Chain Management	218	92	0	219	0	0	167	0	0	184	0	0	135	0	0	421	0	0	2 839	92	0
Finance: Motor Vehicle Pool	0	1 160	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1 160	0
<u>Vote3: Corporate Services</u>																					
Director: Administration	179	0	0	143	0	0	107	0	0	159	0	0	186	0	0	188	0	0	1 746	0	0
Information Systems	610	138	0	487	0	0	366	0	0	542	18	0	634	0	0	639	0	0	5 947	738	0
Human Resource Management	512	0	0	451	0	0	308	0	0	494	7	0	666	0	0	448	0	0	4 417	7	0
Office support Services	683	0	0	545	0	0	409	0	0	607	30	0	710	0	0	715	0	0	6 657	30	0
Environmental Health	256	0	0	315	0	0	22	0	1 000	261	0	0	230	0	0	355	0	0	2 851	18	3 000
Vote: Firefighting & Disaster Management	493	0	0	267	0	0	400	0	0	377	2 691	78	419	0	137	530	55	100	5 060	2 746	315
<u>Vote4: Planning & Development</u>																					
Directorate: Planning	115	0	0	149	0	0	386	0	0	199	0	0	338	0	0	506	0	0	2 664	0	934
IDP / PMS	51	0	0	65	0	0	169	0	0	87	0	0	148	0	0	222	0	0	1 168	0	0
GIS	121	0	0	157	0	0	407	15	0	210	0	0	356	0	0	533	0	0	2 806	15	0
Spatial Planning	139	0	0	179	0	0	465	0	0	239	0	0	407	0	0	608	0	0	3 205	48	0
LED	238	0	0	308	0	0	798	0	0	411	0	0	699	0	0	1 045	0	0	5 503	0	0
Tourism	134	0	0	144	0	0	673	0	0	219	0	0	385	0	0	602	0	0	3 607	61	0
IDP Management	33	0	0	43	0	0	111	0	0	57	0	0	97	0	0	145	0	0	766	0	0
<u>Vote5: Project Management & Advisory Services</u>																					
Directorate: Infrastructure Development	88	0	10	114	0	1 068	296	0	2 783	153	0	1 021	259	0	1 810	388	0	126	2 043	0	8 969
Project Management Services	1 915	0	0	1 969	0	0	4 717	0	0	2 485	0	0	4 422	0	0	6 656	0	0	33 879	88	0
Maintenance of Roads	43	0	0	55	0	0	143	0	0	74	0	0	126	0	0	188	0	0	989	0	6
Housing	509	0	0	429	0	0	662	0	0	693	0	0	980	0	0	680	44	0	5 921	44	0
Total by Vote	10 038	1 496	1 637	9 122	187	2 072	13 565	15	28 527	10 756	2 746	1 743	13 758	0	2 470	19 752	99	1 379	132 631	5 340	107 992

5. CONCLUSION

The SDBIP is a significant intervention tool in the strengthening of democratic governance in the local sphere of government. The SDBIP prescribes that the FBDM's annual targets be provided in order to assist with implementation and monitoring. Regular reviews would compare targets with actual outcomes and revise future targets as necessary.

The SDBIP monitoring of actual revenue targets and spending against the budget will be reported monthly in terms of section 71 of the MFMA. In terms of section 71 of the MFMA, the accounting officer must not later than ten days after the last working day of each month, submit to the Executive Mayor and the relevant provincial treasury a statement on the state of the municipalities' budget, reflecting the following;

- Actual revenue, per revenue source;
- Actual borrowings;
- Actual expenditure, per vote;
- Actual capital expenditure, per vote;
- The amount of any allocations received;

And explanation of:

- Any material variances from what the municipality have projected on revenue by source, and from the municipality's expenditure projections per vote;
- Any material variances from the service delivery and budget implementation plan and;
- Any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

The SDBIP therefore provides an excellent basis for the councillors of the FBDM to monitor the implementation of service delivery programmes and initiatives across the district. The score card in the SDBIP presents a clear mandate to councillors in terms of playing their oversight function. Regular reports are presented to the section 79 committees in terms of the commitments made in the departmental/unit operational plans.

Administratively, the SDBIP facilitates proper monitoring of performance by senior management and the municipal manager against set targets. The municipal manager's commitments as indicated in the score card will enable the Executive Mayor and the Mayoral Committee to monitor the progress of FBDM in terms of implementing programmes and initiatives in the district. Similarly, the municipal manager is being provided with a tool to ensure accountability for all the key performance indicators in the score card of the municipality.

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2014-2015

SUBMITTED BY:

DATE: _____

Municipal Manager

APPROVED BY:

DATE: _____

Executive Mayor